

Te Hapū o Ngāti Wheke Incorporated Rūnanga Meeting

Sunday 9 October 2022 10am

At Rāpaki Marae and on <https://ngaitahu.zoom.us/j/85644137123>

1. Karakia Timataka
2. Ngā Mate
3. Apologies
4. REPORTS
 - 4.1. Chairperson Report
 - 4.2. TRONT Rep Report
 - 4.3. Financial Report
5. Confirmation of August 2022 Rūnanga Minutes
6. General Business
7. Karakia Whakamutuka

Manuhiri: Andrea Dahl - Electoral Commission

THONW Inc Chair Report October 2022

Lyttelton West Development

Purchase of remaining sections: Ngāi Tahu Property have advised they are confident we can purchase the remaining sections (approximately 4000 square metres) for \$1.1m and based on this Exec has confirmed interest in purchasing this up to that price. This would be funded in the same proportion as previously: TRONT Regional Development Fund (grant 50%; long term interest free loan 25%) and Te Poho o Tamatea Ltd donation (25%).

Next Steps: Assuming purchase proceeds, the next step will be to undertake some feasibility work looking at how to best utilise the site. Steps involved would likely include:

- Engaging someone through an EOI process to manage the feasibility study
- Review of options of what could be built on the site (number, locations and type of buildings etc)
- Engaging with whānau to ensure whānau aspirations for use of the site and interest in being involved in the development is well understood
- Engaging engineers and architect(s) etc through an EOI process to work through an iterative process around design with whānau

We will also need to put together our internal project team too to help oversee the project and a call for EOIs for this will come out in due course.

Governance Project

The contract with Te Whare Hukahuka to review and improve our governance structures is near completion. Outstanding issues that still need to be worked through are:

- The role of committees in relation to Exec, Rūnanga and staff and then confirming terms of reference for those committees
- Completing review of the strategic plan
- Developing a decision-making framework for assessing key projects in the strategy + Assessing and discussing a project through the lens of the decision-making framework
- Developing SMART goals + turning one existing goal into a SMART goal

As part of the Governance review, we have also looked at the staff structure and are identifying what changes we might need to make to better achieve the aims of our strategic plan. We have identified immediate priorities as being:

1. **Cultural role(s):** there is need for paid personnel (staff and or contractors) to undertake a range of functions as outlined below. Once input from the Cultural Committee has been received we will be recruiting to fulfil these functions:
 - Co-ordinate support for initiatives under the Tongarerewa pou in the strategic annual plan and other projects as agreed
 - Cultural Committee and Naming Committee support
 - Support and co-ordinate paepae to grow numbers able to participate and lead
 - Act as Kaikōrero or Kaikaranga (as applicable) where required
 - Provide support to staff to ensure comms use appropriate te reo
 - Co-ordinate whānau/hapū wānanga to build cultural capacity and capability
 - Respond to external requests that require cultural input
 - Help ensure Wheketanga is reflected in hapū events and activities
 - Provide reports for Committees, GM, Exec and Rūnanga as required
2. **Oranga/Hauora/Whānau Ora Mahi:** As previously agreed, the needs in this area are being re-assessed ahead of any longer term appointment. A short whānau survey currently being undertaken will help inform how we might use this to achieve the aspirations in the strategic plan

3. **Kōanga Kai:** Michael Parata's employment agreement to undertake Kōanga Kai mahi is being extended through to mid or late next year (as funding permits)
4. **Marae Operations** – Waiariki Paraone is on a short term contract while we fully scope what is required in this area with the aim of advertising by end of year to meet the longer term need.

Capital Project Updates

Marae: this project is now just about completed including dining room extension, sound system, Online meet system, sound insulation, laundry, new kitchen vent system, security cameras, and addition of heat pump to underfloor heating to utilise solar electricity and reduce diesel consumption (the system can be switched over manually between the two).

School Restoration/Upgrade: funding application submitted to Lottery for the balance of funds needed and resource consent obtained. Building consent applied for; CCC has come back with some issues. Assuming all goes well the project can hopefully commence early 2023.

18A Upgrade: As time passes the need to fix up the cladding and upgrade 18A becomes more urgent. An application to the TRONT capital fund has therefore been submitted for \$500,000 towards this. An updated concept plan is available. This concept plan can be refined/changed as required. It is hoped the waharoa can also be completed at the same time as the upgrade.

Playground: Matera Hutana has been working on concepts for upgrade of the playground.

Marae Charges

A review of marae charges is underway and rather than an across-the-board increase Exec agreed we need to review overall pricing structure as well as looking at who we invite to the marae and why; our marae is not a venue to be booked by just anyone. We need people in to pay all the fixed costs like power, insurance, maintenance etc but visits to take up a lot of staff time and resources so every visit should be in the context of a developing relationship with a rōpū and/or something we profit from financially to subsidise use by whānau and the hapū. This is a good opportunity to fully reconsider how we use the marae and all ideas are welcome.

Upcoming Events

Pioke Pursuit 30 October: The annual Pioke Pursuit waka ama event for whānau and local waka ama clubs will take place at Rāpaki on Sunday 30th October. Whether you want to have a go as a kaihoe or just want to watch this should be a great whānau day.

Training – weather permitting Craig Pauling will be leading training sessions at Rāpaki

Parihaka Event 5 November: Māui Stuart has been looking at options for a commemoration service this year and will be able to provide an update to the Rūnanga

Hui a Iwi 26-27 November:

- Accommodation has been booked for kaumātua. There is some additional accommodation that may be available; contact the Office for more information.
- Our Rāpaki Kapahaka group are practicing this Sunday 9 October 2-4pm at Te Pā o Rakaihautu in preparation. Bring a kai.
- Gail has also provided further information regarding Hui a Iwi in her TRONT Rep report.

Mishele Radford
Chair

Te Rūnanga o Ngāi Tahu Representative Report

OCTOBER 2022

Kia ora Whānau, welcome to Spring and daylight saving everyone, I hope that you have managed to adapt to the new times without too much trouble.

Ngāi Tahu Environment Canterbury Councilors will be selected and announced soon to allow them to start with elected member in October, I wish all those who make the decision to tonu for these important and historical positions all the best, these will be challenging roles and those selected will need the support and guidance of all the Papatipu Rūnanga in the ECAN region.

TRoNT met in September with two days of hui and a Wānanga on Saturday regarding Taonga Assets, vision of 2050 and what the future of the Iwi will look like. The TRoNT table is quite settled at present and this has allowed some really good korero regarding looking to the future, what needs to be done to ensure succession actually happens in a positive and cohesive manner, and how we plan for Papatipu Rūnanga to fulfil their aspirations, culturally and business wise.

TRoNT hui papers focused on the financial end of year draft accounts, which were accepted as passed by the table and will now be put together with the annual report ready to present to the Iwi. This year has been a financial success for the Iwi, and the continued rebuilding of our Tourism businesses is obvious with the number of jobs available with NT at present.

At our hui the Otago Rūnanga gave us a presentation on their Health Strategic Vision and their mahi in the health and wellbeing space. Te Kaika – He Ara Mana Motuhake is a project that they have been working on for over 18mths and allowed good korero around quality and scope of care available to Māori, unregulated health services such as Rongoa, and the need for a focused cultural narrative to underpin the strategy. This health project will provide excellent insights into what Rāpaki can achieve with our Lyttelton West School site aspirations.

HUI-A-IWI 2022 – 26th & 27th November – Arowhenua Marae, Temuka.

To avoid disappointment, please register as early as you can and make travel plans. Registration is required for each whanau attending. Registrations close 31 October, register: <https://arowhenua.org/>

Te Atakura will take place on the Saturday and it is expected approx. 10 teams will be involved. There will be stalls available for hire, displays from various NT departments and workshops with NT artists etc.

On the reverse of this page I have included a draft program of events for your information.

Mo Tatou, a, mo ka uri a muri ake nei – for us and our children after us.

Please contact me if you have any questions or would like to speak about any matters regarding Ngai Tahu. My email address is gail.gordon@ngaitahu.iwi.nz

HUI – A – IWI DRAFT PROGRAM 26TH & 27TH NOVEMBER AROWHENUA MARAE TEMUKA

<i>Saturday</i>	
0900	Pōwhiri
1100	Break
1130	Te Rūnanga o Ngāi Tahu and Ngāi Tahu Holdings report back
1230	Hākari
1400	Panel discussion. Key issues have yet to be set, but will likely include at least the following: <ul style="list-style-type: none"> • Ngāi Tahu 2050 • Te Kounga Paparangi • Statement of Claim • Te Kura Taka Pini • Three Waters • Article Three • Co-governance.
All day	Te Atakura (about 10 rōpu expected to take part)
1900	Wrap-up

<i>Sunday</i>	
0800	Kaumātua breakfast
0900	Karakia
0930	Presentations from Arowhenua
1030	Open forum
1200	Poroporoaki
1300	Kai
1500	Finish

Te Hapū o Ngāti Wheke Incorporated

FINANCE REPORT

For the two months ended 31 Aug 2022

For the financial year ending 30 June 2023

INTRODUCTION

In response to the requests for more user friendly financial reports we have redesigned the finance report to coincide with the new financial year (1 July 2022).

In addition to these summarised reports, the full set of financial reports as previously provided are available on request. We encourage questions being raised prior to Rūnanga with the Finance committee as it means we can always provide a response in time for the Rūnanga meeting. Please direct your questions to penny.mercer@ngaitahu.iwi.nz.

We look forward to your feedback and further suggested improvements.

Please refer to the financial summaries included in this report for the two months ended 31 Aug 2022. All supplier bills received have been recorded. They therefore give a good indication of the financial performance and position of the Inc.

OPERATING INCOME

Funding is available from Te Poho o Tamatea (TPoT) to support the day-to-day operating expenses. The Service Level agreement provides funding up to \$612,000 for the year ending 30 June 2023. This funding is the biggest source of income and can be drawn down in monthly instalments. Any funds not drawn down are held by TPoT for distribution to the Rūnanga once required. Any income received in advance, for example, deposits paid for marae hire have been journalled to income received in advance.

Marae income and expenses are consistent with the previous 2 months of trading, in that it is typically running at a loss. All other income is in line with prior months.

OPERATING EXPENSES

All other costs are in line with prior months.

INCOME & EXPENDITURE													
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year to date
OPERATING CASH INCOME & EXPENSES													
Income													
Charitable grants	0	0											0
Church Income	0	0											0
External operating funding	2,523	2,499											5,022
Marae Income	0	14,439											14,439
Other (interest, koha)	1,066	1,854											2,920
Pūtea whakamahi	51,000	51,000											102,000
Total Income	54,589	69,792	0	0	0	0	0	0	0	0	0	0	124,381
Less operating expenses													
Administration & Office	11,242	17,275											28,517
Charitable donations paid	0	0											0
Church	192	190											382
Executive committee / honorarium	0	0											0
Koha	104	500											604
Marae	10,759	21,285											32,044
Personnel & Staff	15,572	21,155											36,727
Reserve Maintenance	1,072	1,030											2,101
Reserve trustees	0	0											0
Travel / Motor vehicle	289	0											289
Total Operating Expenses	39,229	61,435	0	0	0	0	0	0	0	0	0	0	100,375
Net Profit/(Loss)	15,360	8,357	0	0	0	0	0	0	0	0	0	0	24,006
NON CASH OPERATING EXPENSES													
Depreciation	15,869	15,869											31,739
Total NON CASH	15,869	15,869	0	0	0	0	0	0	0	0	0	0	31,739
TOTAL OPERATING PROFIT/LOSS	-510	-7,512	0	0	0	0	0	0	0	0	0	0	-7,733

OPERATING PERFORMANCE EXCLUDING PROJECTS (Profit/Loss)

The above operating income and expenses show an overall operating loss of \$7,733 for the month ending 31 Aug 2022. This is mainly due to accounting and auditing fees for the June 2022 accounts. All known operating bills have been received, and the marae hire, and accommodation have been invoiced. The summary below includes the prior month's finalised profit/loss, and the YTD totals.

Summary	31-Aug-22	31-Jul-22	Year to date
Cash operating profit/(loss)	8,357	15,360	24,006
Depreciation	15,869	15,869	31,739
Operating profit/(loss)	-7,512	-510	-7,733

POU

As part of the governance review all projects and programmes (excluding Office and Marae general operating accounts as shown on page 2 of this report) have been aligned with the strategic plan pou and are reported against in these monthly reports (as shown on page 6 and 7 of this report) and in the quarterly narrative reports to Rūnanga (in November, Feb, May, and August each year).

Timing of reporting also needs to be considered. To produce accurate reports that all relevant parties understand takes time and it may be we are better to move to reporting monthly in arrears for all our financial reports as Te Rūnanga does. This would mean for example financial reports to the end of April would go to the June Rūnanga meeting.

Individual tailored reports can be designed for different committees based on their needs. Please liaise with Penny Mercer (penny.mercer@ngaitahu.iwi.nz).

Further feedback would be appreciated on the sorts of financial information whānau would like to see.

FINANCIAL POSITION

Assets	31 Aug 2022
Bank	647,144
Current Assets	
Accounts Receivable	506,483
Business Credit cards	1,036
Inland Revenue	0
Prepayments	62,900
Term Deposits	900,000
<u>Total Current Assets</u>	<u>1,470,419</u>
Fixed Assets	6,526,708
Total Assets	8,644,272
Liabilities	
Current Liabilities	
Accounts Payable	209,935
Business Credit cards	3,237
Inland Revenue	47,852
Income in advance & Unspent Grants	4,265
Ngāi Tahu Property Limited - Loan	155,169
Total Liabilities	420,458
Net Assets	8,223,813
Equity	
Accumulated Funds	6,681,788
Current Year Earnings	1,542,025
<u>Total Equity</u>	<u>8,223,813</u>

Funds held in the bank as of 31 Aug 2022 were \$647,144 (Jul 22: \$1,120,044). These funds include externally funded project monies received to date. This is an increase on July (\$1,120,044), mainly due to moving monies into term deposits to take advantage of earning interest on externally funded projects. The majority of assets of the Inc Soc are land and building. There was one significant asset purchase for the month ending 30 Jun 2022 (41Voelas Road, Lyttelton - \$620,678), which needs to be reported on, which was financed by 25% charitable distribution through Te Poho o Tamatea, 25% interest free loan from NT Property, and 50% TRoNT Grant.

The accounts receivable balance is mainly made up of outstanding invoices which are current and 30 days outstanding.

CASH FLOW POSITION

The cash position is a positive of \$220,167, broken down as follows:

		31-Aug-22
Cash	Bank	647,144
	Term Deposits	900,000
Owed to THoNW	Accounts Receivable	507,519
	Prepayments	62,900
Owed by THoNW	Accounts payable	-213,171
	Provisions	-4,265
	Inland Revenue	-47,852
	Ngāi Tahu Property Limited - Loan	-155,169
	Ngā Pou	-1,476,938
<hr/>		
	Net Cashflow Profit/(Loss)	220,167

Financial Reporting by Strategic Plan Pou

The following are a list of Pou managed internally within the office with support from whānau.

For the month ended 31 Aug 2022

Account	POU's			
	Budget	Income	Expense	Balance
POU				
Oranga Pou				
Covid 19 Response	5,000	16,700	0	16,700
Hauora Clinics and Wānanga	5,000	0	0	0
Health Location Project	25,000	0	0	0
Health Strategy Implementation	5,000	5,000	0	5,000
Physical activity programmes including waka and touch rugby	25,000	0	0	0
Rongoā initiatives	3,000	3,682	0	3,682
Whānau and Community Māra	70,000	81,552	-16,464	65,088
Whānau Ora Delivery (including whānau grants)	90,000	113,455	-18,484	94,970
Total Oranga Pou	228,000	220,389	-34,948	185,441
Ahi Kā Pou				
18A Upgrade	25,000	0	0	0
ANZAC WWII Memorial	5,000	0	0	0
Fibre Installation	100,000	40,000	0	40,000
Governance, training & development	15,000	15,234	0	15,234
Lyttelton Museum	0	0	-450	-450
Lyttelton West Development	100,000	155,169	-155,169	0
Marae Development	100,000	0	0	0
Marae Flood Mitigation	100,000	0	0	0
Naval Point Redevelopment	10,000	6,885	0	6,885
Papatipu Rūnanga CCC Engagement Project	120,000	120,000	0	120,000
Playground Redesign	5,000	0	0	0
Sail GP	203,700	10,700	-1,754	8,946
School Restoration/Redevelopment	380,000	387,435	-243,608	143,827
Small capital items	17,293	17,293	0	17,293
Stand tu maia	14,611	14,611	-545	14,066
Support for kaumātua initiatives	5,000	0	-154	-154
Supporting whanau papakainga development	57,500	63,656	-38,328	25,328
Waharoa	50,000	51,000	0	51,000
Waka Research	0	0	-70	-70
Total Ahi Kā Pou	1,308,104	881,982	-440,079	441,903
Tongarerewa Pou				
Cultural events	20,000	4,348	0	4,348
Cultural monitoring	5,000	0	0	0
Interpretation Panels	10,000	10,000	0	10,000
Otuherekio Pou	30,000	4,250	0	4,250
Rangatahi noho	15,000			
Reo Wananga and Resources	15,000	1,661	-258	1,403
Resource Development	20,000	0	0	0
School History	10,000	12,000	0	12,000
Tamariki programmes	2,000	1,400	0	1,400
Taonga Tuturu Documentary	10,000	12,617	-3,750	8,867

	Te Atakura for Hui a Iwi	5,000	4,348	0	4,348
	Tikanga, kawa, and Wheketanga wānanga	20,000	0	0	0
	Total Tongarerewa Pou	162,000	50,624	-4,008	46,616
Taiao Pou					
	Diving and boat skipper training	10,000	0	0	0
	Fish Passage	10,000	5,000	0	5,000
	Head of the Harbour Whenua Habitat re-enhancement initiatives	35,000	34,230	-9,134	25,095
	Kaimahi for Nature	1,200,000	591,112	-213,237	377,874
	Kiawaka 1	0	14,069	-7,938	6,131
	Marine Habitat re-enhancement initiatives	100,000	104,980	17,185	122,165
	Manawhenua Advisory Group	0	1,000	-1,000	0
	Natural Resources Coordination	0	300	0	300
	Native Plant Nursery Development	35,000	36,752	-2,523	34,229
	Native Plant Nursery Operation	30,000	0	0	0
	Ōmaru Stream Wetland	10,000	10,000	0	10,000
	Parakore Programme Implementation	3,000	0	0	0
	Seedbank Establishment	20,000	0	0	0
	Takutai Moana Research Project	25,000	25,000	0	25,000
	Whakaraupō mataitai extension and public education	5,000	0	0	0
	Total Taiao	1,483,000	822,443	-216,648	605,795
Kōrero Rangatira Pou					
	Website Development and Maintenance	15,000	0	0	0
	Communication Strategy	5,000	0	0	0
	Total Kōrero Rangatira Pou	20,000	0	0	0
Pākihi Pou					
	Summer Cadetship Programme	20,000	9,463	0	9,463
	People of the Pā	60,000	30,000	-30,000	0
	Piiki Film	0	6,950	-4,830	2,120
	Waka Commercial Operating License	10,000	0	0	0
	Total Pākihi Pou	90,000	46,413	-34,830	11,583
Mātauranga Pou					
	Whānau Education Plan Delivery and Support	120,000	236,267	-27,502	208,765
	Education Perfect Te Reo Programme	15,000	0	0	0
	Ka pou pou reo kaiako training for teachers and preschool teachers	20,000	0	0	0
	Tamatea Digital App Upgrade	8,000	0	0	0
	Te Kete Ako o Rakaihautu Book Rewrite	20,000	0	0	0
	Development and delivery of tech microcredentials inc drone and VR	10,000	0	0	0
	Resource Creation for whānau, community school (online and paper)	20,000	0	0	0
	Mātauranga māori wānanga online and f2f	20,000	0	0	0
	Total Mātauranga Pou	233,000	236,267	-27,502	208,765
Total POU		3,344,104	2,165,293	-688,355	1,476,938

Te Hapū o Ngāti Wheke Inc Rūnanga Meeting Minutes 14 August 2022

Present: Herewini Banks, Lynette Cotterill, Elaine Dell, Isaac Fahey, Makere Fahey-Herewini, Gail Gordon, Huia Guthrie, Paula Hutana, Wene Hepi, John Kottier, Mariata Laffey, Amber Moke, Kamalani Tukariri, Kāhu Phillips, Mishele Radford, Māui Stuart, Karen Timihou, Lynne Veal, Ashley Warnes, Nuk Korako, Caine Tauwhare

Karakia: Māui Stuart

Apologies: David Banks, Brett Lee, Sharlene Pirikahu Waata, Flo McGregor, Jimmy McGregor, Tūmanako Stone-Howard, Catherine Stuart, Caine Tauwhare, Roy Tikao

Ngā Mate: Thomas David Tahere and Alan Perry

Chair Report

Dolphin Following Application

Agreed: That the Rūnanga confirmed its opposition to the Jet Junkies dolphin watching concession application (Moved: Nuk Korako, seconded Māui Stuart).

Governance Project

Discussion around the process of creating the chair description.

Agreed: That the Chair position description is endorsed by the Rūnanga (Moved by Nuk Korako, Seconded John Kottier)

Wene Hepi and Herewini Banks abstained.

Appendix Two: change wording from board to executive.

Budget and Annual Plan

Feedback/comments

- Somethings we can't budget for (Paepae)- contingency should be made
- New line around SailGP costs
- Kaumātua initiatives pūtea needs to be increased

Whakairo Projects

Caine Tauwhare provided an overview on future projects and provided design ideas for the new pou for the John Jamieson carpark. Marie Grey (Summit Road Society) joined the meeting and gave a slide show of the carpark concept plan. Noted the site will be locked at night. Description of the Pou and what it will stand for- Orongomai. There is funding. Caine Tauwhare will come back with further designs.

It was noted that the site needs to be blessed given its significance and the construction taking place.

Concern was raised that construction of the lookout had started, yet site hadn't been blessed. Maui volunteered to head-up after the meeting to do the blessing.

Possible waharoa at the jetty in Governors Bay briefly discussed.

Security

Discussions around security cameras on wharenuī and other locations where they should they be placed.

Issues around theft at the Marae. Discussions around a security expert around surveillance to provide advice will be happening Friday with Trevor and Isaac Fahey

Setting up cameras across the road to cover all angles.

No Camera's on the Wharenuī/Whare tipuna- funding for 3 but they need to be hardwired (need to be installed) otherwise Rūnanga need to pay.

Possible locations:

- One at the back by kitchen
- One for the backside of the Marae
- One on powerpole across the road by office
- And security lights to be installed

Church

- Will be discussed further in the future- theft and trespassing has been happening but will be looked at after Whare security has been organised.

Libby Ornsby

Libby joined the meeting and spoke about her campaign running for the Christchurch City Council- wanting to keep the identity of the Peninsula.

Discussions around Rāpaki Stormwater, water safety and relationship with the Christchurch council. Discussions around position on 3 Waters and Road conditions.

Lyttleton West School Development

Noted 2000sqm has been purchased and the rest will be secured and purchased in the next few months. Next step is to partner up with other agencies, meet with groups, what will happen in future, concept plan for the site.

Have a process of engaging whānau. Kainga Ora will be providing support in how Rūnanga can develop it. A Karakia on the site needs to be prioritised

Waihora Joint Management Plan

For review of the joint management plan lead by the Papatipu Rūnanga. Herewini Banks confirmed as Ngāti Wheke representative.

Naval Point Development and Breakwater

John Kottier asked on behalf of Tangata Tiaki for the support of the Rūnanga on behalf of Council to start the process of consultation and the formulation for the development of the Naval Point break water and slipway.

Discussion about possible designs to mitigate the formation of eddies and inhibiting tidal flow. Possible design concept to consider is a series of large culverts along the length of the breakwater to allow the continual movement and tide flow whilst breaking-up wave action.

John noted CCC is tasked with addressing the needs of yachties and boaties as well as mitigating the effects the breakwater has on the aquatic environment. No decision will be made to proceed with the development until THONW Rūnanga has been fully consulted, is happy with the plans and happy for the development to proceed.

It was agreed THONW Rūnanga will support Council to start the consultation and design process, to be presented to Rūnanga and all stakeholders.

John asked that Rūnanga members appointed by and representing the Rūnanga, in their capacity as community and or committee representatives, be mandated to express the views of the Rūnanga to their respective committees, irrespective of the personal views or individual bias. The Rūnanga's views and stance need to be clearly communicated to organisations with whom we engage to avoid any misunderstanding and to show where the line of communication lies, in the event clarification is requested from outside the Rūnanga.

AGMs

One nomination for Rapaki 875 Reserve Trustees received to date from Nik Randle.

Capital Projects Update

Marae Flood risk

Have engaged an engineer to try and mitigate flooding and developing a wet land to help reduce water flow. Also looking at options for enlarging the culvert.

Marae improvements

Next week the windows will be taken out until completion in Whare Kai. Fire systems in next week as well as sound proofing and the sound system.

School

Noted that plans are done and almost ready to be submitted to council. Going to be relocated nearer the stream. Roof and ceiling will be replaced. Keep the appearance, however, update the building so it can be used as an Education facility and multi-purpose use. Wanting to hold the essence of our buildings and not wanting to compromise that with further development

18A Upgrade

Options being reviewed.

TRONT Report

Gail provided an overview of her TRONT report

Tangata Tiaki

Delays installing mussel whata due to supply issues with mussel spat (seeding ropes)

*Can a ruler at the bottom of the "Rules and Regulations Sign" for fish legal size limits be included, when signs are updated.

Discussions with MPI, ECan and NIWA are continuing and in process regarding mitigating the introduction of Fan Worm and invasive species in Whakaraupō.

Kaimahi for Nature

John Kottier overviewed the report noting:

- Have exceeded targets and milestones, which was no mean feat considering the staffing issues caused by covid, flu and the recent months of cold and very wet conditions.
- Working on succession planning beyond July 2024, developing a Rapaki Science hub in conjunction with Frontiers Abroad, USA University Undergraduates, with a vision to introduce our Tamariki to science-based education and career paths.

Proposed walking track at Steadfast

John overviewed this. CCC are seeking THONW's support of a public walking track through Steadfast Reserve from the main road in Cass Bay to the summit. Discussed. Potential issues around rare and endangered plant species, possible cultural sites and the processes to assess/mitigate the issues.

Council is seeking THONW support to start the process of assessing the tracks formation and begin the due diligence process to present to all parties and Rūnanga for consideration. As with the Naval point break water, Council will seek final Rūnanga approval before the commencement of the track development.

John asked for the Rūnanga to support the proposal and the Rūnanga Rep (Flo MacGregor) to confirm to the Lyttelton Reserves Committee the Rūnanga's stance.

It was agreed to support the concept (moved Nuk Korako, seconded Ashley Warnes)

Hauora

Taken as read

Sail GP

Nuk reported positions have been developed for the SailGP event. The events will be going ahead in March.

SailGP made a commitment and want to leave a legacy they will be here for 4 years. They will help fund a Maara Moana research project in partnership with Otago University and Tangata Tiaki to find seaweed species that will grow here as water temperatures rise. Other projects are also being supported.

Whānau hui to be held at Marae Sunday 28th of August 2022. so whanau can be a part of the process and development.

Digital Platform also being looked at. Need to protect the IP and our history. Looking at a vault like program so that access is limited. Need control of our cultural narratives.

Also creating an inventory of houses/accommodation for technical teams

Rāpaki will have its own area at Naval Point - somewhere we can have kai, activities

Security/whanau Management- lots of roles/mahi

Education

Taken as read

Naming committee report: read- at the next Rūnanga meeting, the committee will explain the concept of using Kāwhiu.

Finance Report

Accepted Herewini Banks First, Nuk Korako Second

Mooring Buoy- is being taken out as it is of little use and has an annual inspection fee of \$400. Harbour master has been informed and will be removed.

Koha – noted koha laid at Marae is for the Marae but not for individual. Need to be receipted and koha needs to be processed at the office.

Approval of July Rūnanga Minutes

Minutes accepted as a true and correct record (Moved Nuk Korako, seconded Lynette Cotterill)

General Business

Website Amber gave a short overview of progress on the website development. The Chair sought clarification as to why Amber was still working on the website and why Meta Digital wasn't. Also asked why there was going to be another further delay in getting the website up and running.

Te Ūaka: Amber overviewed the partnership with **Te Ūaka** (Lyttelton Museum) that has been made and there are some technical developments going forward.

Policies: reviewing policies and processes for the Rūnanga is important and they need to be looked at so everyone is up to date.

Kaumātua report: Kaumātua thinking of own space in the Marae, separate and autonomous for them. Kaumātua need resource center and a space of their own. Kaikaranga and cultural competence. Can we make our own rules here at Rāpaki around the tikanga of kaikaranga. Include from other Rūnanga to come to the karanga wānanga in September. Still ongoing discussions.

Urupa Access: Difficult to get to the Urupā during bad weather. Trustees use to assign the tasks of where you went. Discussions were held at the Trustees hui, Trustees would like whānau to let them know where they will bury whānau however, whānau are responsible for who goes in their whānau plot.

Tangihanga guidelines in the process of being developed to assist with issues around Urupā.

Kaumātua Flats: Legal actions have been put in place to get Kaumātua flats and land returned to the Runanga. Assuring Kaumātua that they will not be removed, and rent

will be reviewed however, the main goal is to get flats maintained and in kept in good condition.

Mishele Radford formally apologised to Ashley for undermining the mana of those who represent the kaumātua flats and delaying the processes that was put in place by the roopu.

Second Nomination for Rāpaki 875 Reserve Trustees noted

From Edward Piripi for Kahu Piripi

Karakia Whakamutuka

Makere Fahey-Herewini

DRAFT