

# **Te Hapū o Ngāti Wheke Incorporated Rūnanga Meeting**

**Sunday 12 March 2022 10am**

**At Rāpaki Marae and online:** <https://tinyurl.com/45f8kpmz>

(Meeting ID: 464 361 943 403 Passcode: CRRwWa – if needed)

1. Karakia Timatanga
2. Ngā Mate
3. Apologies
4. REPORTS
  - 4.1. Chairperson Report
  - 4.2. TRONT Rep Report (to be tabled/verbal)
  - 4.3. Financial Report
5. Whānau Ora Presentation
6. Confirmation of February 2023 Rūnanga Minutes
7. General Business
8. Karakia Whakamutunga

## **THONW Inc Rūnanga Chair Report March 2023**

### **Lyttelton West School Purchase**

We are pleased to have completed the purchase of the old Lyttelton West School site. We have been fortunate to have the support of Kāinga Ora and the Te Rūnanga o Ngāi Tahu Regional Investment team. Between them they are now developing a bulk and location study (a plan that shows the numbers and types of buildings that could be put on the site) which will hopefully be available next month. Kāinga Ora are also contracting a specialist papakainga facilitator, Jade Wikaira, to work with us on identifying whānau aspirations for the site (e.g., housing and other potential uses). We are looking to have the first visioning wānanga with Jade Wikaira in late March/early April with the aim of having a draft plan for use of the site by May 2023. This won't lock us in to any particular design or use but will put us in a position to seek funding and investigate CCC building consent implications.

### **Return of the Hastings Piupiu**

School teacher Evelyn Hastings taught at Rāpaki School for 20 years in the late 19<sup>th</sup>/early 20<sup>th</sup> century. He was regarded as a very good teacher who made many efforts to support Rāpaki whānau including fundraising for the construction of Te Wheke, seeking assistance from the government for a range of initiatives. When he retired a large number of whānau gathered to farewell him and gave him a beautiful piupiu. Last year his whānau made contact to say they would like to return the piupiu to Rāpaki.

Donald Couch and Materia Hutana have been working, with help from Nathan Pohio around the logistics for the return.

The Hastings whānau will be welcomed onto the marae after this Rūnanga meeting at around 12.30pm to return the piupiu followed by kai and kōrero.

### **CCC Reserves Committees Representation**

As noted last month there are a number of CCC Reserve Committees around Whakaraupō. These are: Lyttelton Reserves ((Ururau and Whakaraupō), Lyttelton Recreation Ground, Cass Bay Reserve, Allandale Reserve, and Diamond Harbour Reserve. Last month Flo McGregor and Hemi Korako were confirmed as interim reps (on the Lyttelton and Cass Bay committees respectively).

A position statement has been developed for all of the reserve committees to ensure representatives on the Reserve committees are able to convey the views of the Rūnanga and act in alignment with those views. This position statement is below for Rūnanga comment/feedback.

*That Te Hapū o Ngāti Wheke support use of Christchurch City Council reserves in the Ngāti Wheke takiwā for purposes that enhance the whenua and enable utilisation of the reserves for mahinga kai and recreational purposes. Where there is difficulty achieving these multiple purposes, Christchurch City Council and our Rūnanga representatives will be asked to come back to Te Hapū o Ngāti Wheke to discuss solutions.*

## **Whakaraupō Recreation Inc (WRI) Hub Design and Board Representation**

WRI was established late 2022 to facilitate the work of Whakaraupō based recreation groups in partnership with CCC around the design and operation of a hub for all recreation groups at Te Nukutai o Tapoa including a wharewaka for Ngāti Wheke.

**Hub Design:** The design process is underway. Craig Pauling will present to the Rūnanga meeting to seek endorsement around preferred design option.

**Board Representation:** There are two positions on the board for Te Hapū o Ngāti Wheke Inc representatives and a call was put out for anyone to put their names forward which closes 9.3.23. An update will be provided at the meeting on the nominations.

## **SailGP**

With the event nearly upon us our thanks go to those who have put in a huge amount of work to ensure Rāpaki is well represented. I want to thank everyone who has contributed already as well as those who will be over the next week. A few key points to note:

- Wednesday traffic management will be in place.
- Wednesday Parking for kaimahi will be in carpark at bottom of Ōmaru Road, all other parking please follow the direction of Traffic management team.
- Registered volunteers will have received email advising of details.
- Volunteers on Wednesday to be at Marae by 8am to be placed into teams. (or as agreed with team lead).
- Preparation days Monday and Tuesday and Pack down day Thursday – welcome to come along and assist, even if you have not registered.

## **Infrastructure**

CCC has been working to finally resolve the Governors Bay Road leak issues and this will hopefully be finished very soon.

They are also working on improvements to the Rāpaki Drive stream particularly beside the playground.

With CCC developing its long term plan there is an opportunity to put forward priorities we would like them to support. This could cover any of the following:

- Marae/reserve drinking water needs.
- Marae/reserve wastewater needs – grey and solid.
- Marae/reserve stormwater management issues
- Marae/reserve waste removal needs.
- Transport network needs – roading, footpaths, public transport
- Climate Change – Strategies and adaption
- Urupā – Needs/Issues
- Direct Grievances, e.g. 1960/1970 land confiscations
- Harbour Needs
- Council services – any bespoke needs (pools, libraries, museums)
- All above for your community/takiwā
- Commercial partnership opportunities
- Strategic Issues –
  - CCC land in your takiwā
  - Papakāinga
  - Governance structure – Te Hononga
  - Maori economy – Supplier diversity
  - Maori employment (e.g. parks team members in your takiwā could be whānau
  - Capacity and Capability support

### **Capital Projects**

- The process is well underway to select a Project Manager with interviews and a decision being made the week of 20 March. Following that we'll be reviewing options for provision of other services firstly for the school project and then for 18A.
- The next stage of the playground design is underway with a more detailed design likely to be available for whānau to consider in May.
- Urupā handwashing facilities
- Planning continues towards mitigating the risk of Ōmaru Stream flooding the marae and for a possible bridge from Ōmaru Road to the carpark.
- Hangi Pit – this is not yet completed but should be by late April.

### **Website**

It's good to have our website ([www.rapaki.iwi.nz](http://www.rapaki.iwi.nz)) up and running and there are many more elements to be added in the future. The website needs to work firstly for whānau and also to enable us to better communicate with our local communities. Please have a look and let the Office know your thoughts on how the website can be improved. To get a login for the whānau section please email the Office.

### **Tūtehuarewa Centenary Invitation**

We have received an invitation to this event and need to RSVP to Koukourarata regarding who will be attending.

### **ANZAC Day 2023**

The Set Task Committee is finalising the WW2 plaque to be unveiled on ANZAC Day. We are hoping to have NZ Army involved again but this is not yet confirmed.

Mishele Radford  
Chair

## **Te Hapū o Ngāti Wheke Incorporated**

### **FINANCE REPORT**

For the eight months ended 28 February 2023

For the financial year ending 30 June 2023

#### **INTRODUCTION**

As we continue to improve the presentation of the financial reporting, we encourage the Rūnanga to provide feedback on creating a more user-friendly template. Feedback received in January suggested the finance report ought to include a schedule of the purchase of Voelas Road, Lyttelton. This schedule can now be found on page 5.

Please refer to the financial summaries included in this report for the eight months ended 28 February 2023. Although it summarises the operating income and expenses, a detailed set of financial reports are available on request.

All supplier bills received have been recorded. Although, there may be several supplier bills and invoices still to be recorded, the report gives a good indication of the financial performance.

#### **OPERATING INCOME**

Funding is available from Te Poho o Tamatea Ltd (TPoT) to support the day-to-day operating expenses. The Service Level agreement (SLA) provides funding up to \$612,000 for the year ending 30 June 2023. This funding is the biggest source of income and can be drawn down in monthly instalments. As of 28 February 2023, TPoT has been invoiced \$408,000 (\$51,000 x 8 months) of which \$306,000 (6 months) has been paid to date, with the remaining \$102,000 scheduled for payment in March.

Any income received in advance, for example, deposits paid for marae hire have been journalled to income received in advance.

Marae income and expenses are consistent with the previous three months of trading, in that it is typically running at a loss.

All other income is in line with prior months; except for:

- CCC Governance Meeting previous year unspent grant not carried forward to this year has been corrected for \$20,000.

#### **OPERATING EXPENSES**

All other expenses are in line with prior months, except for:

- 41A-D Voelas Road - Portion of CCC rates (Feb-Jun) for \$2,408.30

## OPERATING EXPENSES (Cont.)

INCOME & EXPENDITURE													
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year to date
<b>OPERATING CASH INCOME &amp; EXPENSES</b>													
<b>Income</b>													
Charitable grants	0	0	0	13,446	2,860	0	4,000	0					20,306
Church Income	0	0	0	0	0	0	0	0					0
External operating funding	3,028	2,999	2,164	32,284	2,083	2,673	2,040	2,257					49,527
Marae Income	-261	14,161	15,893	12,097	8,623	3,748	835	13,217					68,313
Other (interest, koha)	21,066	1,854	5,308	3,311	4,216	5,180	890	5,209					47,034
Pūtea whakamahi	51,000	51,000	51,000	51,000	51,000	51,000	51,000	51,000					408,000
<b>Total Income</b>	<b>74,833</b>	<b>70,014</b>	<b>74,365</b>	<b>112,138</b>	<b>68,782</b>	<b>62,601</b>	<b>58,764</b>	<b>71,684</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>593,180</b>
<b>Less operating expenses</b>													
Administration & Office	11,322	17,280	8,685	9,528	9,526	16,386	7,001	8,195					87,923
Charitable donations paid	0	0	0	13,446	2,860	0	4,000	0					20,306
Church	192	190	195	193	189	189	189	189					1,527
Executive committee / honorarium	-12,650	0	0	0	0	0	0	0					-12,650
Koha	104	500	0	626	219	0	190	0					1,640
Marae	11,355	21,466	15,896	15,317	12,184	17,219	10,364	15,154					118,955
Personnel & Staff	-22,483	20,655	13,988	13,507	12,181	17,465	14,015	13,501					82,829
Reserve Maintenance	1,072	1,000	2,161	843	1,497	257	3,045	1,557					11,431
Reserve trustees	0	0	120	0	0	0	0	0					120
Travel / Motor vehicle	289	0	330	904	499	1,368	0	0					3,391
<b>Total Operating Expenses</b>	<b>-10,800</b>	<b>61,091</b>	<b>41,375</b>	<b>54,364</b>	<b>39,156</b>	<b>52,885</b>	<b>38,804</b>	<b>38,596</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>312,080</b>
<b>Net Profit/(Loss)</b>	<b>85,633</b>	<b>8,923</b>	<b>32,990</b>	<b>57,773</b>	<b>29,626</b>	<b>9,716</b>	<b>19,960</b>	<b>33,088</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>281,100</b>
<b>NON-CASH OPERATING EXPENSES</b>													
Depreciation	15,869	15,869	15,869	15,869	15,869	15,869	15,869	15,869					126,955
<b>Total NON-CASH</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>126,955</b>
<b>TOTAL OPERATING PROFIT/LOSS</b>	<b>69,764</b>	<b>-6,947</b>	<b>17,120</b>	<b>41,904</b>	<b>13,757</b>	<b>-6,153</b>	<b>4,091</b>	<b>17,218</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154,145</b>

## OPERATING PERFORMANCE EXCLUDING PROJECTS (Profit/Loss)

The above operating income and expenses show an overall operating profit of \$17,218 for the month ending 28 February 2023. All known operating bills have been received, and all marae hire, and accommodation for January have been invoiced. The summary below includes the prior month's finalised profit/loss, and the YTD totals.

Summary	28-Feb-23	31-Jan-23	Year to date
Cash operating profit/(loss)	33,088	19,960	281,100
Depreciation	15,869	15,869	126,955
<b>Operating profit/(loss)</b>	<b>17,218</b>	<b>4,091</b>	<b>154,145</b>

## POU

As part of the governance review all projects and programmes (excluding Office and Marae general operating accounts as shown on page 2 of this report) have been aligned with the strategic plan pou and are reported against in these monthly reports (as shown on page 6 and 7 of this report) and in the quarterly narrative reports to Rūnanga (in November, Feb, May, and August each year).

Individual tailored reports can be designed for different committees based on their needs. Please liaise with Penny Mercer (penny.mercer@ngaitahu.iwi.nz).

Further feedback would be appreciated on the sorts of financial information whānau would like to see.

## FINANCIAL POSITION

Funds held in the bank as of 28 February 2023 were \$765,370 (Jan 2023: \$1,569,737). These funds include externally funded project monies received to date. Most assets of the Inc Soc are land and buildings. Of significance, 41A-41D Voelas Road, Lyttelton was purchased in February 2023 for \$1,100,000, and there is a detailed schedule of the purchase on page 5.

The accounts receivable balance of \$162,717 is mainly made up of outstanding invoices between current and 30 days outstanding. Accounts receivable is frequently monitored and followed up internally by the office.

<b>Assets</b>	28 Feb 2023
Bank	765,370
<b>Current Assets</b>	
Accounts Receivable	162,717
Business Credit cards	0
Inland Revenue	0
Prepayments	40,489
Term Deposits	910,335
Total Current Assets	1,113,540
<b>Fixed Assets</b>	
18 Rapaki Drive	1,057,789
37 Rapaki Drive	4,310,506
41, 41A-D Voelas Road	1,720,678
Containers & Sheds	7,521
Furniture & Fittings	61,063
Granted Assets	272,926
Plant & Equipment	70,711
Motor Vehicle	30,298
Total Fixed Assets	7,531,492
<b>Total Assets</b>	<b>9,410,402</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	43,488
Business Credit cards	561
Inland Revenue	33,744
Income in advance & Unspent Grants	2,130
Provisions	2,700
Ngāi Tahu Property Limited - Loan	430,169
<b>Total Liabilities</b>	<b>512,792</b>
<b>Net Assets</b>	<b>8,897,610</b>
<b>Equity</b>	
Accumulated Funds	6,681,788
Current Year Earnings	2,215,821
<b>Total Equity</b>	<b>8,897,610</b>

## CASH FLOW POSITION

The cash position is a negative of \$276,541. This is mainly due to the purchase of the remaining Voelas Road Land of which Te Hapū o Ngāti Wheke contribution is 25% of \$1.1 million being \$275,000.

The cash position is broken down as follows:

		28-Feb-23	31-Jan-23
Cash	Bank	765,370	1,569,737
	Term Deposits	910,335	908,585
Owed to THoNW	Accounts Receivable	162,717	162,146
	Inland Revenue	0	40,696
	Prepayments	40,489	42,051
Owed by THoNW	Accounts payable	-44,049	-306,135
	Provisions	-2,130	-2,261
	Inland Revenue	33,744	0
	Ngāi Tahu Property Limited - Loan	-430,169	-430,169
(Externally funded)	Pou	-1,712,846	-1,260,489
Net Cashflow Profit/(Loss)		-276,541	733,965

## VOELAS LAND PURCHASE SCHEDULE

	Purchased	Purchase Amount	Finance by	Contribution	Amount
41 Voelas Road, Lyttelton	Jun-22	620,678	Ngāi Tahu Property - Grant	50%	310,339
			Ngāi Tahu Property - Loan	25%	155,169
			Te Poho o Tamatea - Donation	25%	155,169
					<b>620,678</b>
41A-41D Voelas Road, Lyttelton	Feb-23	1,100,000	Ngāi Tahu Property - Grant	50%	550,000
			Ngāi Tahu Property - Loan	25%	275,000
			Te Hapū o Ngāti Wheke	25%	275,000
					<b>1,100,000</b>
<b>Total (Fixed Asset/Investment Property)</b>					<b><u>1,720,678</u></b>

## Strategic Plan Pou management

The following are a list of Pou managed internally within the office with support from whanau. For the month ended 28 February 2023

<b>Account</b>	<b>POU Budget</b>	<b>Income</b>	<b>Expense</b>	<b>Balance</b>
<b>POU</b>				
<b>Oranga Pou</b>				
Covid 19 Response	10,000	22,000	632	21,368
Health Location Project	25,000	0	0	0
Health Strategy Implementation	5,000	5,000	0	5,000
Physical activity programmes	25,000	0	0	0
Rongoā initiatives	3,000	3,682	0	3,682
Whānau and Community Māra	70,000	96,803	85,519	11,284
Whānau Ora Delivery (including whānau grants)	90,000	162,455	68,425	94,030
<b>Total Oranga Pou</b>	<b>228,000</b>	<b>289,940</b>	<b>154,575</b>	<b>135,364</b>
<b>Ahi Kā Pou</b>				
ANZAC WWII Memorial	5,000	0	0	0
Fibre Installation	100,000	40,000	0	40,000
Governance, training & development	15,000	15,234	525	14,709
Lyttelton Museum	0	0	544	-544
<b>CAPITAL PROJECTS</b>				
18A Upgrade	25,000	0	7,610	-7,610
Hangi Pit and Shed	15,000	15,000	577	14,423
Lyttelton West Development	155,169	155,169	155,169	0
Marae Flood Mitigation	100,000	0	0	0
Marae Improvement	380,000	574,778	366,787	207,991
Omaru Road Improvements	0	0	0	0
Playground Redesign	5,000	0	2,500	-2,500
School Restoration/Redevelopment	390,000	0	22,667	-22,667
Urupā	0	0	8,074	-8,074
Waharoa	50,000	51,000	0	51,000
<b>Total Capital Projects</b>	<b>1,120,169</b>	<b>795,947</b>	<b>563,384</b>	<b>232,563</b>
Naval Point Redevelopment	10,000	7,785	10,750	-2,965
Papatipu Runanga CCC Engagement Project	120,000	120,000	0	120,000
Sail GP	203,700	80,150	14,944	65,206
Small capital items	17,293	17,293	171	17,122
Stand Tu Maia	14,611	25,861	18,545	7,316
Support for kaumatua initiatives	5,000	93	2,199	-2,107
Supporting whanau papakainga development	57,500	55,656	30,496	25,160
Waka Rangatahi Engagement	20,000	14,000	70	13,930
Waka Whakairo	0	16,000	16,000	0
<b>Total Ahi Kā Pou</b>	<b>1,688,273</b>	<b>1,188,017</b>	<b>657,627</b>	<b>530,391</b>
<b>Tongarerewa Pou</b>				
Cultural events	20,000	4,348	161	4,187
Cultural monitoring	5,000	0	0	0
Interpretation Panels	10,000	10,000	0	10,000
Otuherekio Pou	30,000	4,250	0	4,250
Rangatahi noho	15,000	30,553	8,269	22,284

Reo Wananga and Resources	35,000	1,661	258	1,403
School History	10,000	12,000	0	12,000
Tamariki programmes	2,000	1,400	0	1,400
Taonga Tuturu Documentary	10,000	12,617	12,002	615
Te Atakura for Hui a Iwi	5,000	4,348	1,252	3,096
Wheketanga wānanga	20,000	0	5,602	-5,602
<b>Total Tongarerewa Pou</b>	<b>162,000</b>	<b>81,177</b>	<b>27,543</b>	<b>53,634</b>
<b>Taiao Pou</b>				
Fish Passage	10,000	5,000	0	5,000
Head of the Harbour Whenua Habitat re-enhancement initiatives	35,000	34,230	7,689	26,540
Kaimahi for Nature	1,200,000	1,595,757	932,868	662,888
Manawhenua Advisory Group	0	3,000	2,334	666
Natural Resources Coordination	0	300	0	300
Native Plant Nursery Development	35,000	30,000	52,195	-22,195
Native Plant Nursery Operation	30,000	6,752	3,820	2,932
Omaru Stream Wetland	10,000	10,000	217	9,783
Parakore Programme Implementation	3,000	0	0	0
Seedbank Establishment	20,000	0	0	0
<b>Tangata Tiaki</b>				
Diving and boat skipper training	10,000	0	14,750	-14,750
Kaiwaka	11,219	14,469	8,694	5,775
Marine Habitat reenhancement initiatives	15,000	122,165	250	121,915
Seaweed Reseeding	0	0	400	-400
Takutai Moana Research Project	25,000	25,000	0	25,000
Undaria	0	13,621	248	13,373
<b>Total Tangata Tiaki</b>	<b>61,219</b>	<b>175,255</b>	<b>24,342</b>	<b>150,913</b>
Tipu Ngahere	0	20,000	16,199	3,801
Whakaraupō mataitai extension and public education	5,000	0	0	0
<b>Total Taiao</b>	<b>1,409,219</b>	<b>1,880,294</b>	<b>1,039,665</b>	<b>840,629</b>
<b>Kōrero Rangatira Pou</b>				
Website Development and Maintenance	15,000	0	14,478	-14,478
Communication Strategy	5,000	0	0	0
<b>Total Kōrero Rangatira Pou</b>	<b>20,000</b>	<b>0</b>	<b>14,478</b>	<b>-14,478</b>
<b>Pākihi Pou</b>				
Summer Cadetship Programme	20,000	20,600	26,414	-5,814
People of the Pa	60,000	55,000	55,000	0
Piiki Film	0	13,300	8,080	5,220
Waka Commercial Operating License	10,000	0	3,152	-3,152
<b>Total Pākihi Pou</b>	<b>90,000</b>	<b>88,900</b>	<b>92,646</b>	<b>-3,746</b>
<b>Mātauranga Pou</b>				
Whānau Education Plan Delivery and Support	120,000	182,882	78,372	104,510
Ka pou pou reo kaiako training for pre/teachers	20,000	20,000	8,857	11,143
Toikuranui Funded Projects	221,000	74,655	19,255	55,400
Tamatea Digital App Upgrade	8,000	0	0	0
Delivery of tech micro credentials	10,000	0	0	0
Resource Creation for whānau	20,000	0	0	0
Mātauranga māori wānanga online	20,000	0	0	0
<b>Total Mātauranga Pou</b>	<b>419,000</b>	<b>277,537</b>	<b>106,484</b>	<b>171,053</b>
<b>Total POU</b>	<b>4,016,492</b>	<b>3,805,865</b>	<b>2,093,018</b>	<b>1,712,846</b>

# Te Hapū o Ngāti Wheke Inc Rūnanga Meeting 12 Feb 2023

**Present:** Mishele Radford, Roy Tikao, Gail Gordon, Karen Timihou, Nuk Korako, Catherine Stuart, Reihana Parata, Mariata Laffey, Māui Stuart, Helen Bairds, Materia Hutana, Dave Banks, Herewini Banks, Rewi Couch, Makere Fahey-Herewini, Cushla Dwyer, Elaine Dell, Huia Guthrie, Charmaine Lee, Donald Couch, Lynette Cotterill, Caine Tauwhare, Pani Zaitsev, Ila Couch, Missy Waaka, Devon Lee, Waikura McGregor, Billy Willis, Reuben Radford, Amber Moke, Dorothy Couch

**Karakia Timatanga:** Māui Stuart

**Ngā Mate:** Paula Rakena, Jade McGregor

**Apologies:** Flo McGregor, Brett Lee, Kopa Lee

## Chair Report

Chair report overviewed.

## Governance

- update of constitution required by new act. Will await advice from TRONT legal advisors
- Charitable Grants Committee membership unchanged. Terms of Reference updated but there is opportunity for further feedback.
- CCC Lyttelton Reserves Committee Rep Flora McGregor has been approved to continue on an interim basis until such time as the appointment processes and terms of reference for reps is confirmed.
- James Korako is confirmed as an interim rep for the Cass Bay Reserves Committee until such time as the appointment processes and terms of reference for reps is confirmed.

## SailGP

Nuk provided an overview of progress and arrangements for waka and pōwhiri including:

- transferring of the sail crew reps from their boat onto waka then onto the land. pōwhiri will be inside with overflow outside.
- Extensive health and safety planning
- Te Nukutai site will have whakawaatea Saturday 18<sup>th</sup> Feb and then will be handed over to SailGP
- NZ team will come the day before to meet with whānau
- Volunteers still needed for all areas
- Special thanks to Yvette for all her mahi on the marine mammal protection. She is leading this with help from Ngāi Tahu commns
- Tickets are limited; we have 26 for each day so careful thought is going into allocation with some to Horomaka Rūnanga.

Gail provided additional information around commns, kapahaka, and logistics. Whānau planning hui will be held Monday 27<sup>th</sup> 5.30 pm.

Questions answered:

- No minimum age for volunteers
- Range of processes in place for protecting dolphins and measures that are legally required to be followed and that in case of mammal strike, it would be brought to Rāpaki and then Te Papa Atawhai would collect. Any decision on prosecution up to Te Papa Atawhai but they have given permission. Any compensation would be determined afterwards
- Whakawatea at Te Nukutai o Tapoa on Saturday is open to people to attend. Dawn one already done. More details to follow.

## **Whakaora Healthy Harbour Partnership**

Noted that five years on, the Whakaora partnership with CCC, LPC, ECan, and TRONT continues to support a range of enhancement and restoration projects around and in Whakaraupō. An updated partnership agreement to be signed at the marae on Monday 27 Feb.

## **Capital Projects Update**

EOI for Project Manager for Rāpaki School and 18a Rāpaki Drive has gone out.

Noted Flora McGregor's suggestion about getting Marae DIY to assist with the school project if possible.

**Papa tākaro:** Materia Hutana overviewed the work done to date. Noted that the Waka Hourua was the most popular design of those who responded to the various surveys, it has been approved in principle as the preferred design and further work on the design will be undertaken before a more detailed concept is presented back to whānau.

## **Lyttelton West Development Update**

Noted that:

- Purchase of the remaining sections will be completed 20 February
- Te Rūnanga o Ngāi Tahu Regional Investment team along with Kāinga Ora are now working on a 'bulk and location study' that will confirm how many and what type of whare and/or other buildings can be built on the site
- Next steps will be to put together a project team to oversee the development project, and work with whānau around the priorities, project plan and timelines and resource requirements

Query around showing of total cost of project in the financial accounts. Noted that total cost is \$1.7M of which Ngāti Wheke has contributed 25%, 50% is a grant from TRONT and 25% is a 10 year interest free loan from TRONT.

## **Other capital projects noted**

**Hangi Pit and Shed:** due for completion early March

**Urupā handwashing facilities:** planning underway for proper facility for hillside urupā

**Marae flood mitigation:** planning continues

**Seawall project:** being looked at in context of Coastal Hazards project (below)

**Urupā Drive:** Trustees now looking at a scaled back redesign

## **Coastal Hazards**

Gail provided an overview of the project and progress to date and the options for Rāpaki to consider. Points noted include:

- Gallipoli Wharf is at risk. Noted it is useful as an evacuation exit so we may need to ensure it is protected. Agreement Gallipoli needs to be maintained and lifted if necessary.
- Pūrau septic tanks are a contamination risk.
- Need to ensure kōiwi at Pūrau are taken care of.
- Water supply is important.
- Head to Head Walkway is low priority.
- Could look to have Queen's Chain/paper road given back to Rāpaki.
- Sealevel rise will also affect track to the beach.
- Need to respond to CCC notices about LIMs they have been sending out given they are being sent to people far above the waterline.
- Stone wall from the wharf to the concrete block wall never completed. Needs to be completed and continue beyond the church.
- Noted water main has faulted 12 times over the last few months and that it affects internet. Other leaks have been continuing for 1-2 years. Kerb and channelling has been very poorly done. Some houses cant get flood insurance. Noted Manaia Cunningham is bring CCC team to look at pipe long term repair.

### **ECan Related Mahi**

ECan councillors will come to the marae 1 March 11am. This will be an opportunity to present to them on primarily on issues relating to water.

### **DOC Ōtamahua Camping Proposal**

Opposition to proposal to increase campsites on Ōtamahua confirmed.

### **Ripapa 3D Proposal**

Noted that we have received a request from a commercial company via Te Papa Atawhai to agree to a 3D modelling of Ripapa. More information has been requested as to purpose/use of information and IP ownership etc.

### **Change of April Rūnanga meeting date**

Agreed to move to 16<sup>th</sup> April as 9<sup>th</sup> April falls on Easter long weekend.

### **ANZAC Day 2023**

ANZAC Day will see the unveiling of the WW2 memorial.

### **Personnel**

As previously notified via email Pani Zaitsev and Cassie Lee have been employed to share the Whānau Ora mahi, initially with support from Kylie Jane Phillips. They will present to the March Rūnanga meeting on the plans for ensuring Whānau Ora meets our whānau needs.

### **3 Waters**

Chair noted work being done with local councils to reach agreed position around 3 waters.

A couple of mayors still opposed to it but most supportive.

Noted that it would be good to endorse/state our view on co-governance.

Noted Ecan consulting on Integrated Plan and that Rāpaki wishes to engage on it even though some other Rūnanga aren't ready. Need to do this because the coastal plan needs updating asap.

### **Quarterly Report Overview**

Content noted and minors queries answered. Discussion re present reporting which works well against strategic plan. Need to guard against too much bureaucracy and too much paperwork.

**Maara kai:** Query re planting in maara kai. What was planted and when? Noted kai was given to kaumātua.

**Parakore** is a system for minimising waste and recycling reusing as much as possible.

**Dive training** questions about who has done what training referred to John Kottier.

### **All reports accepted Makere/Reihana**

### **Approval of December 2022 minutes**

Noted spelling of Makere's surname. Mariata noted she was present at February meeting.

Confirmed as a true record subject to the above

Herewini/Ata

### **Matters Arising**

Use of Lyttelton West for viewing the race will be possible. Wont be promoting it but can be used by whānau.

Gail noted we are talking with CCC about having someone on the LPC Board.

### **General Business**

**Evelyn Hastings Piupiu:** Materia talked about the piupiu that was given to Evelyn Hastings in the 1920s when he finished teaching at Rāpaki. Return planned for 12 March following Rūnanga meeting.

**Matariki:** Lynette overviewed proposed plans for Matariki on July 7<sup>th</sup> including dawn Matariki viewing, special kaumātua lunch, and evening event with Riki Solomon and Tory Campbell.

**IP:** Nuk raised issue around others using the name Rāpaki and how we protect IP. Exec to review options.

**Kaumātua update:** Elaine reported on kaumātua hui held Thursday with 25 present. Issues:

- Need better access to the beach by the church. Steps are too deep for people with short legs.
- Need gate or signage to urupā to stop people parking up there when they go to beach.
- Water leak issue

**Theft:** Cushla alerted whānau to some theft that went on late last year and of the need to be vigilant.

**Support for kaumātua and other kaupapa:** Amber noted

- She would like support for Kui Tania in Lyttelton to assist her getting to Ōtamahua
- Her contribution to the website design needs to be acknowledged on the website
- Need for protection for external reps when they encounter racism or unconscious bias

Reihana offered big thanks to Exec, Kaumātua and staff and all of the whānau for the mahi that is done.

Reihana led ongoing kōrero regarding Waharoa placement and tikanga around wearing of shoes

Karakia Whakamutunga: Māui Stuart

Meeting closed 1pm