

# **Te Hapū o Ngāti Wheke Incorporated Rūnanga Meeting**

**Sunday 20 December 2022 10am**

**At Rāpaki Marae**

<https://zoom.us/j/98263737354?pwd=bmcwWFJLOE9wck1mK0RqREpFYUtWUT09>

Passcode: 391464

1. Karakia Timatanga
2. Ngā Mate
3. Apologies
4. REPORTS
  - 4.1. Chairperson Report
  - 4.2. TRONT Rep Report
  - 4.3. Financial Report
  - 4.4. Other Reports
5. Confirmation of November 2022 Rūnanga Minutes
6. General Business
7. Karakia Whakamutunga

**12.30 Kai**

## Te Hapū o Ngāti Wheke Chair Report December 2022

2022 has been another difficult year and while things have got easier on the Covid front, we still have a lot of whānau being affected and need to keep looking after each other.

Thanks to everyone for supporting each other through the year, and for supporting all those whānau whose loved ones have passed.

Hopefully we all get to have a good break during the summer

### Waka Naming December 2022

The most recently constructed Ngāti Wheke waka has been tested but has not as yet been named. To enable us to use the waka fully with whānau and used safely for SailGP training, it needs to be named and blessed asap and it is hoped the name can be signed off at the Rūnanga meeting Sunday 11 December.

The name *Te Kōhaka* has been put forward by Kerepeti Paraone with support from Craig Pauling and Caine Tauwhare. Kerepeti had a central role in the MBIE funded project looking into our waka history that led to the design creation and testing of the new waka.

Features include:

- An innovative water ballast system making it lightweight and stable and easy to launch
- Can be used with or without an ama and kiato and it also has a sail and an emergency outboard motor.

With funding confirmed from the Ngāi Tahu Fund, Caine is now carving the taurapa and tauihu. Caine has noted his preference to base the tauihu design on the Upokohue / Hectors Dolphin and is comfortable that design will align with the proposed name

Kerepeti's explanation of the name is as follows: *the name Te Kōhaka (o te Pātiki) - relates to the intent behind the actual vessel itself and which references Whakaraupō and its ability to grow and sustain us and where we are at in terms of the social change associated with the design thinking.*

**Recommendation:** That the name Te Kōhaka is approved for the new waka.

### Remaining Steps of Governance Review

There are a number of final steps to be undertaken in 2023

1. Final Exec session with Te Wharehukahuka to Develop a decision-making framework for assessing key projects in the strategy.
2. Developing SMART goals + turning one existing goal into a SMART goal
3. Further work with committees and external reps to finalise terms of reference
4. Updating of constitution



The first two steps above will lead into a review of the strategic plan to assess how well it is working, how it fits what we are planning to do, and what we might need to change.

### **Capital Projects Update**

**Marae:** final laundry construction should be completed by Christmas

**School:** Awaiting decision on final funding & building consent. Commence early 2023

**18A:** TRONT funding confirmed of \$500,000 subject to confirmation of consents. Plans should be available for whānau feedback February 2023. It is envisaged the work will be staged to enable the building to continue being utilised as far as possible.

**Urupā handwashing facilities:** Ash installing something in the next couple of weeks connected to the water supply.

**Urupā Road: awaiting funding:** Reserve Trustees looking at other cheaper options for achieving same result.

**Flood Mitigation Work:** work commenced costing solutions to flood risk to marae from Ōmaru Stream. Fortunately the standard excess for flood damage is only \$500 (by comparison the excess for earthquakes and other major disasters is 2.5% of the building's value!).

### **Lyttelton West School Update**

Meeting with Kāinga Ora Wednesday 14<sup>th</sup> December to map out steps for feasibility study including whānau consultation

### **Coastal Hazards Hui**

As part of their series of hui around Whakaraupō, CCC staff met with whānau here this week to talk about the likely impact of climate change on Rāpaki. Further Rāpaki specific information will be available at the Rūnanga meeting and general information is available here. [Coastal hazards : Christchurch City Council \(ccc.govt.nz\)](https://ccc.govt.nz)

### **Te Ahu Pātiki Trust Launch Event at Rāpaki**

Close to 100 people came to the marae to celebrate the launch of the Trust and its work to help restore the mauri of Te Ahu Pātiki by ending farming and returning the land to ngahere. Big thanks to Roy Tikao who is representing Rāpaki on the Trust and to Yvette Couch-Lewis for all her mahi to help set it the Trust and ensure Rāpaki plays a lead role.

### **Staffing Update**

- Whānau ora role(s): interviewing and appointments to be completed by Christmas
- Further work on scoping roles for the Tongarerewa and Taiao areas is ongoing

### **2023**

The year is already shaping up to be busy starting with the rangatahi noho in late January, SailGP in March and the marae largely booked until mid-year. As yet nothing is planned for Waitangi Day.

Thanks once again for your involvement and support.

Mishele Radford, Chair

## Te Runanga o Ngai Tahu Representative Report

December 2022



Meri Kirihimete!

Tena koutou Katoa. I wish you all a very happy and safe time over the Christmas break and hope that you get to spend some time doing the things that make you happy. I would like to acknowledge whanau who have lost loved ones the year, and the sad gap left, for those whanau this Christmas.

On a happier note, over 2000 Ngai Tahu Iwi members attended the Hui-a-Iwi in Arowhenua, a couple of weeks ago. After the restrictions of the past couple of years, the whanaungatanga was in full swing and everyone seemed to enjoy themselves. As always, the Maanaki, Kai and Culture flowed, there were many interesting displays and presentations, including Three Waters, Green Hydrogen / Energy and other current Topics of interest for the Iwi.

TRoNT November AGM for both Te Runanga o Ngai Tahu and Ngai Tahu Charitable Trust, and the November TRoNT hui took place in Christchurch prior to us all heading down to Arowhenua.

As discussed at our last hui, there was a decision paper regarding use of Relatively money (Approx \$95Million, due to be paid out to the Iwi by end of year). This paper was pushed back to a discussion and in the New Year we will consider further options for use of this Putea across, Papatipu Runanga, Regional Investment Fund and Whai Rawa. There was also discussion regarding Kaumatua Grants and increase in funding to support Cultural growth at Runanga, some consideration of these opportunities has already been already been taking place at Te Here and continue early in the new year.

There was also an underspend of budget for the 2022-year end and this will be distributed to Papatipu Runanga early in the new year, with each Rūnanga received \$1.25Million as a Putea Toutoko payment.

*Happy New Year and Stay safe*

Please contact me if you have any questions or would like to speak about any matters regarding Ngai Tahu. My email address is [gail.gordon@ngaitahu.iwi.nz](mailto:gail.gordon@ngaitahu.iwi.nz)

**Mo Tatou, a, mo ka uri a muri ake nei – for us and our children after us.**

## **Te Hapū o Ngāti Wheke Incorporated**

### **FINANCE REPORT**

**For the four months ended 30 November 2022**

**For the financial year ending 30 June 2023**

#### **INTRODUCTION**

As we continue to improve the presentation of the financial reporting, we encourage the Rūnanga to provide feedback on creating a more user-friendly template. Although it summarises the operating income and expenses, a detailed set of financial reports are available on request.

Please refer to the financial summaries included in this report for the five months ended 30 November 2022. All supplier bills received have been recorded, although, there may be several supplier bills and invoices still to be recorded the report gives a good indication of the financial performance.

#### **OPERATING INCOME**

Funding is available from Te Poho o Tamatea (TPoT) to support the day-to-day operating expenses. The Service Level agreement (SLA) provides funding up to \$612,000 for the year ending 30 June 2023. This funding is the biggest source of income and can be drawn down in monthly instalments. As of 30 November, TPoT has been invoiced \$255,000 (\$51,000 x 5 months) of which \$51,000 has been paid to date, with the remaining \$204,000 being held in their bank account until such time as we need it and request it.

Any income received in advance, for example, deposits paid for marae hire have been journalled to income received in advance.

Marae income and expenses are consistent with the previous three months of trading, in that it is typically running at a loss.

All other income is in line with prior months; except for:

- Te Poho o Tamatea - Charitable grant income for \$2,860
- Interest received between September and November on the Term Deposits for \$5,152 have been recorded.

#### **OPERATING EXPENSES**

All other expenses are in line with prior months, except for:

- Te Poho o Tamatea - Charitable grant expenses for \$2,860 paid.

## OPERATING EXPENSES (Cont.)

	INCOME & EXPENDITURE												
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year to date
<b>OPERATING CASH INCOME &amp; EXPENSES</b>													
<b>Income</b>													
Charitable grants	0	0	0	13,446	2,860								16,306
Church Income	0	0	0	0	0								0
External operating funding	3,028	2,999	2,164	32,284	2,083								42,557
Marae Income	-261	14,161	15,893	12,097	8,623								50,513
Other (interest, koha)	1,066	1,854	5,308	3,829	4,216								16,273
Pūtea whakamahi	51,000	51,000	51,000	51,000	51,000								255,000
<b>Total Income</b>	<b>54,833</b>	<b>70,014</b>	<b>74,365</b>	<b>112,656</b>	<b>68,782</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>380,649</b>
<b>Less operating expenses</b>													
Administration & Office	11,322	17,280	8,685	9,528	5,887								52,702
Charitable donations paid	0	0	0	13,446	2,860								16,306
Church	192	190	195	193	189								959
Executive committee / honorarium	-12,650	0	0	0	0								-12,650
Koha	104	500	0	626	0								1,230
Marae	11,355	21,466	15,896	15,317	12,023								76,056
Personnel & Staff	-22,483	20,655	13,988	13,507	12,181								37,848
Reserve Maintenance	1,072	1,000	2,161	843	1,497								6,572
Reserve trustees	0	0	120	0	0								120
Travel / Motor vehicle	289	0	330	904	499								2,022
<b>Total Operating Expenses</b>	<b>-10,800</b>	<b>61,091</b>	<b>41,375</b>	<b>54,364</b>	<b>35,136</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>179,143</b>
<b>Net Profit/(Loss)</b>	<b>65,633</b>	<b>8,923</b>	<b>32,990</b>	<b>58,291</b>	<b>33,647</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>201,506</b>
<b>NON CASH OPERATING EXPENSES</b>													
Depreciation	15,869	15,869	15,869	15,869	15,869								79,347
<b>Total NON CASH</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>15,869</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>79,347</b>
<b>TOTAL OPERATING PROFIT/LOSS</b>	<b>49,764</b>	<b>-6,947</b>	<b>17,120</b>	<b>42,422</b>	<b>17,777</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>122,159</b>

## OPERATING PERFORMANCE EXCLUDING PROJECTS (Profit/Loss)

The above operating income and expenses show an overall operating profit of \$17,777 for the month ending 30 November 2022. All known operating bills have been received, and all marae hire, and accommodation for November have been invoiced. The summary below includes the prior month's finalised profit/loss, and the YTD totals.

Summary	30-Nov-22	31 Oct 202	Year to date
Cash operating profit/(loss)	33,647	58,291	201,506
Depreciation	15,869	15,869	79,347
<b>Operating profit/(loss)</b>	<b>17,777</b>	<b>42,422</b>	<b>122,159</b>

## POU

As part of the governance review all projects and programmes (excluding Office and Marae general operating accounts as shown on page 2 of this report) have been aligned with the strategic plan pou and are reported against in these monthly reports (as shown on page 6 and 7 of this report) and in the quarterly narrative reports to Rūnanga (in November, Feb, May, and August each year).

Timing of reporting also needs to be considered. To produce accurate reports that all relevant parties understand takes time and it may be we are better to move to reporting monthly in arrears for all our financial reports as Te Rūnanga does. This would mean for example financial reports to the end of April would go to the June Rūnanga meeting.

Individual tailored reports can be designed for different committees based on their needs. Please liaise with Penny Mercer ([penny.mercer@ngaitahu.iwi.nz](mailto:penny.mercer@ngaitahu.iwi.nz)).

Further feedback would be appreciated on the sorts of financial information whānau would like to see.

## FINANCIAL POSITION

Funds held in the bank as of 30 November 2022 were \$367,650 (Oct 2022: \$394,328). These funds include externally funded project monies received to date. Most assets of the Inc Soc are land and building. There were no significant asset purchases for the month ending November 2022.

The accounts receivable balance of \$888,723 is mainly made up of outstanding invoices between current and 60 days outstanding, comprising of invoices generated for externally funded pou. Accounts receivable is frequently monitored and followed up internally by the office.

<b>Assets</b>	30 Nov 2022
Bank	367,650
Current Assets	
Accounts Receivable	888,723
Business Credit cards	0
Inland Revenue	0
Prepayments	56,936
Term Deposits	905,152
<u>Total Current Assets</u>	<u>1,850,811</u>
Fixed Assets	6,479,100
<b>Total Assets</b>	<b>8,697,560</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	10,950
Business Credit cards	4,820
Inland Revenue	73,059
Accrued Expenses	2,700
Income in advance & Unspent Grants	1,391
Ngāi Tahu Property Limited - Loan	155,169
<b>Total Liabilities</b>	<b>248,090</b>
<b>Net Assets</b>	<b>8,449,470</b>
<b>Equity</b>	
Accumulated Funds	6,681,788
Current Year Earnings	1,767,681
<u><b>Total Equity</b></u>	<u><b>8,449,470</b></u>



## CASH FLOW POSITION

The cash position is a positive of \$395,884, which is stronger than October's cash position of \$251,494 broken down as follows:

		30-Nov-22	31 Oct 22
Cash	Bank	367,650	394,328
	Term Deposits	905,152	900,000
Owed to THoNW	Accounts Receivable	888,723	453,685
	Prepayments	56,936	55,683
Owed by THoNW	Accounts payable	-15,771	-198,755
	Provisions	-1,391	-1,782
	Inland Revenue	-2,700	-2,700
	Ngāi Tahu Property Limited - Loan	-155,169	-155,169
	Pou	-1,647,545	-1,193,796
	Net Cashflow Profit/(Loss)	395,884	251,494

## Strategic Plan Pou management

The following are a list of Pou managed internally within the office with support from whānau. For the month ended 30 November 2022

Account	POU			
	Budget	Income	Expense	Balance
<b>POU</b>				
<b>Oranga Pou</b>				
Covid 19 Response	10,000	22,000	0	22,000
Health Location Project	25,000	0		0
Health Strategy Implementation	5,000	5,000	0	5,000
Physical activity programmes	25,000	0	0	0
Rongoā initiatives	3,000	3,682	0	3,682
Whānau and Community Māra	70,000	91,552	56,938	34,614
Whānau Ora Delivery (including whānau grants)	90,000	135,455	40,465	94,989
<b>Total Oranga Pou</b>	<b>228,000</b>	<b>257,689</b>	<b>97,403</b>	<b>160,286</b>
<b>Ahi Kā Pou</b>				
ANZAC WWII Memorial	5,000	0		0
Fibre Installation	100,000	40,000	0	40,000
Governance, training & development	15,000	15,234	0	15,234
Lyttelton Museum	0	0	450	-450
Lyttelton West Development	155,169	155,169	155,169	0
<b>CAPITAL PROJECTS</b>				
18A Upgrade	25,000	0	6,400	-6,400
Marae Flood Mitigation	100,000	0	0	0
Marae Improvement	380,000	387,435	306,891	80,544
Omaru Road Improvements	0	0	0	
Playground Redesign	5,000	0	2,500	-2,500
School Restoration/Redevelopment	390,000	0	15,406	-15,406
<b>Total Capital Projects</b>	<b>900,000</b>	<b>387,435</b>	<b>331,198</b>	<b>56,237</b>
Naval Point Redevelopment	10,000	7,785	750	7,035
Papatipu Runanga CCC Engagement Project	120,000	120,000	0	120,000
Sail GP	203,700	10,700	6,424	4,275
Small capital items	17,293	17,293	0	17,293
Stand tu maia	14,611	20,236	545	19,691
Support for kaumatua initiatives	5,000	0	1,206	-1,206
Supporting whānau papakainga development	57,500	55,656	28,930	26,726
Waharoa	50,000	51,000	0	51,000
Waka Rangatahi Engagement	20,000	14,000	70	13,930
Waka Whakairo	0	13,913	5,000	8,913
<b>Total Ahi Kā Pou</b>	<b>1,673,273</b>	<b>908,420</b>	<b>529,742</b>	<b>378,678</b>
<b>Tongarerewa Pou</b>				
Cultural events	20,000	4,348	161	4,187
Cultural monitoring	5,000	0	1,660	-1,660
Interpretation Panels	10,000	10,000	0	10,000
Otuherekio Pou	30,000	4,250	0	4,250
Rangatahi noho	15,000	30,491	83	30,407
Reo Wananga and Resources	15,000	1,661	258	1,403
School History	10,000	12,000	0	12,000
Tamariki programmes	2,000	1,400	0	1,400
Taonga Tuturu Documentary	10,000	12,617	10,252	2,365
Te Atakura for Hui a Iwi	5,000	4,348	1,252	3,096

Tikanga, kawa, and Wheketanga wānanga	20,000	0	3,546	-3,546
<b>Total Tongarerewa Pou</b>	<b>142,000</b>	<b>81,114</b>	<b>17,212</b>	<b>63,903</b>
<b>Taiao Pou</b>				
Diving and boat skipper training	10,000	0	0	0
Fish Passage	10,000	5,000	0	5,000
Head of the Harbour Whenua Habitat re-enhancement initiatives	35,000	34,230	7,689	26,540
Kaimahi for Nature	1,235,000	1,121,599	482,945	638,654
Kiawaka 1	11,219	14,469	12,763	1,706
Marine Habitat reenhancement initiatives	15,000	122,165	0	122,165
Manawhenua Advisory Group	0	2,000	1,250	750
Natural Resources Coordination	0	300	0	300
Native Plant Nursery Operation	30,000	6,752	3,132	3,621
Omaru Stream Wetland	10,000	10,000	217	9,783
Parakore Programme Implementation	3,000	0	0	0
Seedbank Establishment	20,000	0	0	0
Takutai Moana Research Project	25,000	25,000	0	25,000
Whakaraupō mataitai extension and public education	5,000	0	0	0
<b>Total Taiao</b>	<b>1,409,219</b>	<b>1,341,515</b>	<b>507,996</b>	<b>833,519</b>
<b>Kōrero Rangatira Pou</b>				
Website Development and Maintenance	15,000	0	11,056	-11,056
Communication Strategy	5,000	0	0	0
<b>Total Kōrero Rangatira Pou</b>	<b>20,000</b>	<b>0</b>	<b>11,056</b>	<b>-11,056</b>
<b>Pākihi Pou</b>				
Summer Cadetship Programme	20,000	20,000	467	19,533
People of the Pa	60,000	50,000	50,000	0
Piiki Film	0	13,300	8,080	5,220
Waka Commercial Operating License	10,000	0	0	0
<b>Total Pākihi Pou</b>	<b>90,000</b>	<b>83,300</b>	<b>58,547</b>	<b>24,753</b>
<b>Mātauranga Pou</b>				
Whānau Education Plan Delivery and Support	120,000	183,012	38,901	144,111
Education Perfect Te Reo Programme	15,000	0	5,155	-5,155
Ka pou pou reo kaiako training for pre/teachers	20,000	20,000	0	20,000
Tamatea Digital App Upgrade	8,000	0	0	0
Te Kete Ako o Rakaihautu Book Rewrite	20,000	53,255	14,748	38,507
Development and delivery of tech microcredentials	10,000	0	0	0
Resource Creation for whānau	20,000	0	0	0
Mātauranga māori wānanga online	20,000	0	0	0
<b>Total Mātauranga Pou</b>	<b>233,000</b>	<b>256,267</b>	<b>58,805</b>	<b>197,463</b>
<b>Total POU</b>	<b>3,795,492</b>	<b>2,928,306</b>	<b>1,280,761</b>	<b>1,647,545</b>

## **THONW Inc Rūnanga Meeting 20 November 2022**

**Present:** Reihana Parata, Manawanui Parata, Māui Stuart, Paula Hutana, Lynette Cotterill, Dave Banks, Herewini Banks, Elaine Dell, Rewi Couch, Ata Laffey, Donald Couch, Dorothy Couch, Gail Gordon, Mishele Radford. Karen Timihou, Peter Couch, June Swindells, John Kottier, Lynne Veal

**Apologies:** Makere Fahey, Flo McGregor, Amber Moke Catherine Stuart, Luana Swindells, Ripeka Paraone, Rangimarie Parata, Nuk Korako.

**Karakia Timatanga:** Māui Stuart

**Ngā Mate:** Russell Hawkins Mihi Sinclair Terry Ryan, Bob Tai, Flo Tikao, Mathew Tikao Eleanor Couch/McKie, Taare Bradshaw

### **Pūrau**

Noted that Exec recently met with TRONT Te Ao Tūroa staff who have offered to assist with the process of reclaiming the Pūrau Reserve and ensuring kōiwi on the foreshore are protected. Donald Couch is guiding the efforts on this.

### **Lyttelton West Development**

Noted Rūnanga has confirmed intention to purchase the remaining sections of the school grounds, subject to due diligence. We are also working closely with Ngāi Tahu Property, Kāinga Ora and Te Puni Kokiri, to secure funding and expertise to be able to undertake a feasibility study. This will enable whānau to be aware of all the options, and work towards identifying the best ways to utilise the site.

### **Low Speed Upper Harbour Zone**

Tangata tiaki have previously discussed with the harbour master the idea of limiting the upper harbour primarily or exclusively to non-powered vessels and or to motorised vessels travelling at low speed. The Rūnanga is looking further into how this might work and will report back in due course.

### **ECAN Integrated Plan**

This is a major multiyear piece of work that will incorporate the various plans ECan is responsible for including: coastal plan, air plan, land use plan and freshwater plan. It is important to engage in this process and we are working with Ecan and other local Rūnanga.

### **TRONT Rep and Alternate Appointments**

Acknowledgement was given of Gail Gordon as reappointed Te Rūnanga o Ngāi Tahu Representative, and of Rueben Radford as Alternate. Thanks given to all the candidates who put themselves forward and to Brett Lee for all his mahi as the Rūnanga Alternate Representative and as a Rūnanga Exec member. Thanks also given to the Appointments Committee for all their mahi on this.

### **Governance Project Update**

Ongoing work noted as follows:

- Strategic plan review and strategic direction – while the strategic plan has at a high level set out clearly where we want to get to in terms of connecting with whānau and ‘bringing them home’, the next level of detail outlining the keep focus areas around how we will get there and how we measure our progress needs further work.
- Decision making framework and the respective roles and powers of Exec, Committees, the Rūnanga and staff
- Policy – work on governance level policies is ongoing.

- Alignment of staffing to Strategic Plan Pou

### **Personnel Update**

Noted new roles being created to lead the Taiao and Tongarerewa Pou mahi and that the advertisement of the Whānau Ora Navigator role will be taking place shortly.

### **Marae Costings**

Updated costings from the beginning of 2023 noted:

- *Whānau/hapū bookings*: \$160 inc GST
- *Community Partner bookings*: (schools within the takiwā and other key schools and community groups we have/will have a significant ongoing relationship with): \$550 inc GST
- *Standard bookings*: (govt, corporate, non-partner schools and community groups): \$850 inc GST

### **Charitable Grants September Round**

Noted the Charitable Grants Committee have distributed 8 grants totalling \$16,000 in the financial year to date. Grants have been made for health and educational purposes. Thanks to the Committee for their efforts.

Need for workshop prior to next closing round noted so applicants complete applications.

### **Capital Projects Update**

Progress noted as follows:

**Marae improvements:** Noted the marae extension, laundry, kitchen venting, sound system and sound proofing work all but completed.

**School Restoration/Redevelopment:** resource consent secured, working through the building consent process with CCC while we work to secure the final funding for the project.

**18a Redevelopment:** An updated concept plan is being developed but can be refined/changed as required. Waharoa placement referred to Kahui Kaumātua.

**Playground:** Following presentation of the concept plan by Materia Hutana to the October Rūnanga, whānau are encouraged to consult with their tamariki and mokopuna around the design options (available by email or hard copy). Materia will present again to the December Rūnanga meeting. Action: Office to send out pānui reminding whānau of need to contribute ideas

**Other projects:** While we have fully or partially developed plans for other projects, they are all funding dependent.

### **Parihaka**

Māui reported on the Parihaka commemoration events that were held.

Parihaka Committee in Chch is looking for more Rāpaki input next year to help lead events.

Māui advised a financial report will be provided next month.

### **Pioke Pursuit**

Noted the benefits of holding events such as this.

Noted need archive of photos on the website for events like this.

Noted need for archives and an archive strategy and that this will be part of an upcoming funding application.

### **Whanaungatanga Day: 11<sup>th</sup> December day of Rūnanga meeting**

Pānui going out

### **Rangatahi Noho**

Noted will be on end of January, and in April and October school holidays.

### **Quarterly Report**

**Health Clinic:** Aim to get it going soon. Noted Hauora Committee can help with it.

## **Oranga**

Noted need to let Rāpaki whānau know of what support is currently available. Let them know to contact the Office if they want someone to contact them.

Noted need to Invite Māori Health Services to a Kaumātua hui

Koanga Kai: Thanks from various whānau to Michael for the raised gardens.

## **Ahi Ka**

Noted it is intended the Naval Point Hub will include wharewaka

SailGP: The Chair overviewed the new committee, need for more commns to engage whānau, need for an Events Manager and admin support. Ngāi Tahu will assist with kai, legal and commns support. Navy will also help with pōwhiri if needed. Covid risk will have to be managed also.

## **Tongarerewa Pou**

Noted having someone in place to co-ordinate will help progress a lot of projects in this area.

## **Taiao Pou**

Discussion re summary of pou purpose and need to refer to kaitiakitanga role. Noted this is a short extract of what is in the strategic plan but that it can in any case be reviewed and updated as part of strategic plan review.

## **TRONT Rep Report**

Gail overviewed her report. General support for payments to Rūnanga and for increased kaumātua payments.

## **Financial Report**

Karen Timihou overviewed the report. Noted need to resource and support portfolios to help progress the mahi.

All reports accepted (Moved/seconded: Herewini/Māui)

## **Confirmation of October Rūnanga Minutes**

Accepted subject to correction of spelling errors: (Moved/Seconded Mishele/Gail)

## **General Business**

**Donald:** Makawhiua discussion document handout for people to consider so that a decision can be made in December.

Herewini reported attending the Te Waihora Management Review. All Rūnanga but one have signed agreement.

Māui overviewed the narrative developed for Lyttelton Recreation Centre

**Agreed** that the proposed name and narrative be accepted.

## **Waitangi Day**

Discussion re what might take place at Rāpaki 2023. Options of low key whānau event or a public event for local community. Could utilise Te Ahikaaroa to run the event.

**Karakia Whakamutunga:** Māui

**Meeting closed:** 12.20