

# Code of Common Sense Te Hapū o Ngāti Wheke (Rāpaki) Rūnanga

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Adopted November 2015

Come to the Meeting with a positive attitude

Treat members with respect both during the Runanga Meeting and outside of the meeting

Be prompt in arriving at the meeting and in returning from breaks

Present yourself in a positive manner

Talk one at a time, wait to be acknowledged by the Chairperson

Limit side conversations

Be patient when listening to others speak and do not interrupt them

Stay on the topic being discussed

When a topic or agenda item has been discussed fully, do not bring the same subject back up

**Don't** discuss personal issues during the meeting, except when it's about the subject being discussed.

**Don't** make threats or rude comments to members

Address any concerns about the discussion or the meeting with the Chairperson. It is the Chairpersons job to bring the meeting to order

Be respectful of other people's ideas or situations when they talk. Try not to judge them or point fingers

**HAVE A GOOD TIME AND ENJOY EACH OTHER.**

**LIFE IS SHORT**

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